

## Tenure-Track Position of Reference Librarian

Position # 001979TT-2017-LAWL

The University of Windsor invites applications for the permanence-track position of Reference Librarian, at the rank of Librarian II, in the Law Library commencing as early as October 1, 2017, but no later than January 1, 2018. This position is subject to final budgetary approval.

Our primary customer base includes more than seven hundred law students, thirty full time faculty, sessional instructors, competitive moot teams, law clinics, law journals, students and faculty from other disciplines on campus, university staff members and members of the local bar and the public. For further details about the Paul Martin Law Library, please visit [www.uwindsor.ca/law/library](http://www.uwindsor.ca/law/library).

Reporting to the Law Librarian, the Reference Librarian is a member of the team of librarians within the Paul Martin Law Library who provide a comprehensive suite of library services including: reference services; support to the Legal Research and Writing program and the LLM program; other teaching support and instruction; collections-related work including managing access to electronic resources; managing the Faculty of Law presence on the Scholarship @ UWindsor digital repository; and more.

An MLS/MLIS degree from an ALA accredited or equivalent programme in Library and Information Science is required. Reference experience in an academic library and a Canadian law degree are assets. Experience working in a law library or legal information environment will be an asset. Excellent English communication skills (oral and written) are essential. Familiarity with LexisNexis Quicklaw, and WestlawNext Canada, and with AACR2 and MARC is required. The successful candidate will have relevant training or experience in bibliographic instruction for law, collections management and academic scholarship.

### Application Requirements

- a letter of application which addresses the qualifications identified above and includes a statement of citizenship/immigration status;
- a current curriculum vitae;
- a teaching or librarianship dossier (optional);
- samples of scholarly work; and
- three current letters of reference forwarded by the referees, at least one of whom recently supervised the candidate in a position.

Only those applicants selected for interview will be contacted. The short-listed candidates may be invited to provide further information in support of their applications. To ensure full consideration, complete an **online application** ([www.uwindsor.ca/facultypositions](http://www.uwindsor.ca/facultypositions)) found on the job advertisement, and ensure letters of reference are submitted by the deadline date of August 15, 2017. Applications may be considered after the deadline date; however, acceptance of late submissions is at the discretion of the appointment committee.

### **Questions and Reference Letters to be sent to:**

Annette Demers, Law Librarian  
Paul Martin Law Library, Faculty of Law  
University of Windsor  
401 Sunset Avenue, Windsor, ON N9B 3P4  
[ademers@uwindsor.ca](mailto:ademers@uwindsor.ca)

The University of Windsor is a comprehensive research and teaching institution with more than 15,500 students. We are a welcoming community committed to equity and diversity in our teaching, learning, and work environments. In pursuit of the University's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Sexual Minorities) are encouraged to apply and to self-identify. If you need an accommodation for any part of the application and hiring process, please notify the Faculty Recruitment Coordinator ([recruit@uwindsor.ca](mailto:recruit@uwindsor.ca)). Should you require further information on accommodation, please visit the website of the Office of Human Rights, Equity & Accessibility ([www.uwindsor.ca/ohrea](http://www.uwindsor.ca/ohrea)). All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.